

Registration form



25 - 26 November 2008
Grand Copthorne Waterfront, Singapore

Details

Organisation name:.....
 SACEOS Member: Yes No
 Address:.....
 Country:.....Postcode.....
 Tel:..... Fax:.....
 Website:.....

Delegates

Registrations made for 3 or more delegates in a single payment will be entitled to a 10% discount. For more than 3 delegates, please make copies of this form.

Name:
 Job title:.....
 Email:.....
 Tel:.....
 Mobile:.....

Name:
 Job title:.....
 Email:.....
 Tel:.....
 Mobile:.....

Name:
 Job title:.....
 Email:.....
 Tel:.....
 Mobile:.....

Main Contact Person

Signatory must be authorised to sign on behalf of contracting organisation
 Name:
 Job title:.....
 Email:.....
 Tel:.....

Signature:.....

For official use only

Registration Received: Payment Received:
 By Cheque / Bankdraft / TT / Credit Card

Hotel Accommodation

Hotel Accommodation: The conference fee does not include hotel accommodation. For hotel information and reservation, please contact:

Orient Explorer (S) P/L Attn: Ms Jeron Ong
 Tel: (65) 6339 8687
 Fax: (65) 6339 9536/6339 3731
 Website: www.orient-explorer.com
 Email: mail@orient-explorer.com

Registration fee

2-day conference	SGD 895*
Networking Golf	SGD 188

* Registration fee includes lunch, refreshments, full conference documentation and access to AIF Award Gala Dinner on 25 November 2008. The fee does not include hotel accommodation and is GST exempted.

* SACEOS members are entitled to a \$100 discount off conference fee

GROUP DISCOUNT: Registrations made for 3 or more delegates in a single payment will be entitled to a 10% discount. Delegates must register as a group. Multiple individual registrations will not be entitled to group discounts.

Method of payment

Please indicate preferred mode of payment

- Telegraphic Transfer
- Bankdraft
- Crossed Cheque made payable to Orient Explorer (S) Pte Ltd
- Visa Master Card Amex

For payment by **telegraphic transfer and credit card**, a 3% admin fee will be borne by delegate.

- 1) Payment must be made in Singapore dollars and drawn on a Singapore bank
- 2) Payment must be made to Orient Explorer (S) Pte Ltd, the appointed Travel Agent

For telegraphic transfers and bank drafts, please remit to:-
Orient Explorer (S) Pte Ltd
 Account no: 038-1185-001
 Address: Citibank N.A., Capital Square Branch, Singapore

Credit Card no: _____

Expiry Date (mm/yy): _____

Cardholders' Name: _____

Signature: _____

Cancellation and Transfer

If you are unable to attend, a substitute delegate is allowed at no extra charge. Notification of substitution must be made in writing 7 days prior to the conference. A 50% refund and the course documentation will be provided for cancellations received in writing at least 2 weeks in advance. Regrettably, no refunds will be made for cancellations received less than 2 weeks prior to the conference. A complete set of conference documentation will, however, be sent to you. SACEOS reserves the right to cancel or alter the content and timing of the program or the identity of the speakers for reasons beyond its control.

2 easy ways to register

Fax : (65) 6339 9536 / (65) 6339 3731
Email: mail@orient-explorer.com attention: Ms Jeron Ong

For more information on IECM, please contact SACEOS at +65 6339 7383